

English Bluff PAC March Meeting Minutes

Date: Monday March 31st, 2025

Time: 7:00-8:30pm

Location: EB Staff Lunchroom

Minutes recorded by: Leah Fox

Present:

Ashley Williams – President, Leah Fox – Vice President and Communications, Toshi

Carleton-Gaines - Principal

Michelle Sullivan

Virtual Attendees:

Kristina Moffat, Nenah Sandy, Enzo Wenn, Sandy Atwal, Amy Russell-Coutts, Jen Labelle

Meeting Called To Order at 7:03pm

Approval of February Meeting Minutes

Motioned by Sandy Atwal

2nd by Michelle Sullivan

Approval of Agenda

Motioned by Michelle Sullivan

2nd by Sandy Atwal

Principal's Report presented by Toshi Carlton-Gains

See report for full details. Items of discussion and things to note:

- April is Poetry and Green Month

A member inquired about communication to parents regarding Hold and Secure Drill.

- Information will be sent to parents in an email on the day of the drill but not in advance
- Advance notice can unintentionally build anxiety among students
- During the drill kids do not see police, they remain in their classrooms, can use the washrooms, but must remain inside the school

EB's turn to host SDSS Track Meet snack concession

- Volunteers are needed to run the table
- Suggested time for EB's concession 10am-1 or 2pm
- Prices to be sent to Toshi by April 25th to be distributed to event organizers

IB engagement plan in the works. Families who were immersed in bringing IB to EB have since moved on and a refresher of the program for parents is needed.

- Hoping to use parent-teacher conferences to dive into inquiry learning
- PAC was invited to bring forward ideas for IB engagement

Finance Update:

Discussion regarding current financial spreadsheet and to add an extra column for monies received

- Example the Red Cross course costs are not reported, only the net income
 - Came to agreement to add the cost information to the financial spreadsheet
- Suggestion for grade 6 fundraising to be reported separately.
 - That will remain as is due to the PAC accounts being used to funnel the monies.

No new expenditures or fund allocations.

Chair Report:

- **Constitution Updates** - hopeful to have updates to present at the next meeting
- **Fundraising Updates**
 - **Parent Social Planning**
 - Final preparations for May 3rd Parent Social
 - Tickets for sale on Event Brite
 - Basket raffle, 50/50, and toonie toss updates
 - Volunteers and event timeline
 - Request for parent donations and involvement
 - **Read-a-thon**
 - **Neufeld Farms**
 - **Carnival**

Discussion regarding Red Cross courses

- No location for the Stay Safe course, it will not proceed
- The Babysitting course will move forward on May 16
 - Two volunteers are requested for check in and check out
 - Volunteers not required to stay for the duration of the course

Concern presented that some of the proposed committees may need to be adjusted as they currently sound like school district union jobs.

- Descriptions will be revised

Emails sent via Hot Lunch are not being received by teachers or administration. New means of looping them in will be devised.

Note next meeting is April 23rd, not April 21st.

- Next Meeting general meeting: April 23rd, 2025 at 7pm
- AGM: May 26th, 2025 at 7PM

Meeting Adjourned 7:46pm

